

MADRAS COLLEGE ARCHIVE SUPPORT GROUP
MEETING OF THURSDAY 5TH MAY, 2011
3.45pm in K1

Agenda

1. Welcomes and apologies
2. Implementation of the Retention Schedule (see attached). How the new system will operate.
3. Book of Remembrance (Ken Paterson's work on the war memorials). Dissemination and printing questions.
4. Change to format of archive webpages. AP will explain the new system.
5. Structure of the Annual Report
6. Other business
7. Dates of future meetings

Lindsay Matheson
2nd May 2011