

MADRAS COLLEGE ARCHIVE SUPPORT GROUP

Plenary meeting of 3rd June. 2010

3.45 - 5.00 pm in K1

1. Present: Irene Bennett, Patricia Esler, Michael Greig, David Galloway, Liz Higgins, Frances Humphries, Lindsay Matheson, Maia Sheridan, Edmund Robertson, Elizabeth Thompson. Apologies received: Olav Darge, Ian Gilroy, Elaine Methven, Anne Morris, Christine Noble, Arlen Pardoe, Sandra Thomson, Terry Trewartha.
2. Note of last meeting. The one correction was to the date of the last meeting, which was 4th March, 2010.
3. Matters arising. DG enquired whether a copy of the photographs of the Kilrymont Hall panels had been given to the archive. EH will check this matter with Mr Jones. LM mentioned that the A3 scanner had not yet been delivered. This is hampering some of the work of the website group.
4. Catalogue Group. EH reported progress in boxing of items and in cataloguing of all papers. Work has commenced on the photographs. Research is currently taking place on the optimum format for the whole database. MS is giving advice.
5. Trophy Group. Work is well advanced in completing the match between the lists, photographs and artefacts. CN was working on this task with school admin staff during the meeting.
6. Burgh School Group. DG circulated a short paper on the initial work of this important group (attached). The first task will be to interview certain individuals, a list of whom and a possible set of issues to cover, that had been drafted.
7. Responses Group. LM reported progress in the creation by ET of a database of current requests. This will greatly facilitate organisation of responses. One large response has been to Ken Paterson, former pupil, whose work on the War Memorials has caused much interest. Mr Jones is also interested in using some of the information at assemblies and ceremonies at Remembrance.
8. Website Group. ET reported on a recent meeting with AP at which there was discussion about the best formats for the website. ER noted the current discrepancies in the websites and the need to create a single school website with clear links to specialist areas. EH stated that this was currently being addressed. Her forthcoming (from September) with the National Library Project will be invaluable in providing a suitable template for our website.
9. Oral History. LM will invite Olav Darge to lead this group. ET and MG may assist with the first interviews.
10. LM reported on some ad hoc publicity for the support group such as through "St Andrews in Focus" and the press. Someone to take on this item more formally is still being sought. An introduction to the archive would be a useful document to produce.
11. Departmental Collections. There is work to be done on this matter. PE will approach Ann Bridges about documents pertaining to plays and musicals from her time.
12. The Group Membership list was amended. This is attached.
13. Summer work. ET and MG will work together over the summer, meeting on Tuesday afternoons. MG will give time also to his current catalogue and boxing work, starting on 14th June.
14. Pupil members for next session. Group members will offer suggestions to LM. PE will speak with her S4 class about possible involvement.
15. AOB cut short by the group being locked in K1 by a soft-spoken janitor.
16. Date of next meeting (to be confirmed) - Thursday 9th September 2010.

LM, for the group, 4th June, 2010.