

Note of Meeting of 16th June, 2011

1. Present: David Cleland, David Galloway, Liz Higgins (EH), Frances Humphries, Lindsay Matheson, Elaine Methven, Anne Morris, Arlen Pardoe, Edmund Robertson. Apologies received from: Lindsay Hodge, John Gilbert, Maia Sheridan.
2. The take-over of the "scrapbooks" task by FH and AM from the office staff has still to take place.
3. The deposit in a "drop-box" of items from the school to be considered for retention in the archive has also still to come into effect.
4. LM invited comments from members on two short pieces he had written for the authors of "A Year in the Life of Madras College". The amended versions are attached.
5. There was discussion on the new email system ("ParentMail") of the school for giving information to parents on a variety of matters. On advice from AP and ER (confirmed subsequently by email by Maia Sheridan) that electronic retention of all the items in a text-only format would be good practice, LM will start the process and include an annual sequential record of the titles of all entries so that it may be scanned for items on particular topics that may then be called up from the electronic text record. He will firstly confirm with the rector that this procedure is approved by the school. He will also pass on DG's query as to whether the termly newsletters will correlate with the many topics covered in ParentMail.
6. It was agreed that sub-group leaders will submit for the October meeting a paragraph for an Archive Report to be compiled in November. Since this will be the first report of its kind on our work it will be expected that progress on the various sections will cover the period from our inauguration in 2008 to the present, or whatever part of the period the particular sub-group has been in existence. Thereafter an annual Archive Report will be compiled.
7. A fascinating display of the considerable number of items recently scanned and added to the website was laid out by AP for members to peruse. From the collective knowledge of members many of names on photographs were identified on the spot.
8. FH reported on the information she had been able to provide from the Girls' FP Club minute-books to Keith McCartney who is writing a history of the St Regulus Ladies Golf Club, which arose from the Madras FP Girls' Golf Club founded in 1913.
9. DG asked that future group communications be circulated in a larger font-size.
10. EH had received some interesting class/subject medals from a colleague in school and will pass these to the Trophy Group for cataloguing.
11. AM explained to colleagues the origins of some of the early Madras boarding establishments and circulated an information sheet on Seaton House (now part of the Scores Hotel).
12. ER drew colleagues' attention to the opportunity provided by the periodic class reunions for obtaining previously unknown photographic and written materials.
13. Provisional meeting dates were set for the first two meetings of the new session: Thursday 25th August and 27th October 2011.
14. LM closed the meeting at 5.15pm after thanking members for their excellent contributions during the present session.

LM, for the group

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